



Placer County IHSS Public Authority

Advisory Committee Meeting

September 15, 2016

1:30-3:00pm

Members Present: Michael Fletcher, Ann Sharpan, Richard Gold, Eldon Luce, William Reed, Tim Cooper

Members Absent: Tanya Joy

Placer County Staff Present: Cheryl Wiker, Cyndy Bigbee, Gina Olivares, Jodee Steinbrecher

Public Present: Mike Cummings (recipient)

William called the meeting to order at 1:36pm

Roll Call and Introductions: Roll was taken and a quorum was established.

Cyndy introduced the new Public Authority Senior Administrative Clerk Jodee Steinbrecher

Excused Absences: no action taken; Tanya's absence unexcused – will revisit in November

Public Comment: no public comment offered.

Approve 7/21/16 Meeting Summary: Action: A motion was made by Eldon and seconded by Mike to approve the 7/21/2016 meeting summary as presented. **The motion carried.**

IHSS/PA Manager Report:

- **Cyndy:** discussed important changes that impact program.
 - Fair Labor Standards Act (FLSA) – law passed in 2015 to implement overtime hours for providers and violations for going over hours. IHSS impacted by being entity responsible for monitoring, enforcing, and upholding violations.
 - All County Letter (ACL) – Regulations Public Authority is expected to follow regarding Provider enrollment process and retro pay. Enrollment and Retro-Pay now limited to 90-days once information is entered into CMIPS II. IHSS/PA has adopted a new process where potential providers have to pass a DOJ clearance prior to scheduling them for an orientation/interview. Draft ACL entailing 846 – there was no consequence for not turning in 846; new ACL will implement consequences for not turning in 846 form; 25% of Providers have not turned in their 846.
 - Sick Leave – Minimum Wage Law that passed and will go into effect January 2017 implements 1 sick-day a year for Providers.

Member Reports/Announcements/Questions:

- Richard Gold shared concerns about timely payments to providers, expressed the need for change to the payroll system; asked what Union is doing about payments.
- William Reed expressed that nature of the program is more for consumer then provider and that it is a tough time to formulate program/organization. Union works together with all parties to try to make process timely.
- William: on-going efforts to make process better; email sent out about upcoming Holiday's and potential delay in payment with a notice to get timesheet in early.
- Eldon: Followed up about discussion from July meeting about HHS Director, Jeff Brown, ASOC Director, Maureen Bauman, or Supervisor Jim Holmes attending the November 2016 meeting. Cyndy: Jeff and Maureen are scheduled to attend the November meeting – request members to consider what they would like to share. Offered support in writing a message if members provide the information to PA staff. Eldon: Would like to know how the Advisory Committee can be more helpful to them. Cyndy: will pose this question to them.

CICA Report: William was on the call. Cyndy: suggested sending out the minutes from the CICA call to members. William: CICA is struggling to maintain itself and recommended that members be more actively involved with calls; announced the next call would be on Wednesday, September 21, 2016 at 11:00 am.

Advisory Committee Recommendations to IHSS/PA Supervisors:

- Michael Fletcher: Posed the question about PA stopping the approval of M1 coding – the Medi-Cal coding for individuals approved for IHSS based solely on their income which falls below Federal poverty level and is 100% Federally funded. Gina: Stated that until the cutoff that starts January 2017 the small % of cases on the codes currently will remain. Beginning January 2017 these individuals will no longer qualify for IHSS and will have to reapply and get reclassified under new coding.
- William: Mentioned that the Union still has people coming in for timesheet issues; asked about PA providing some training. Cyndy: asked what kind of training. Cheryl: suggested options such as: role modeling; sit down w/questions; and Provider trainings. Cyndy: will work with team on suggestions/thoughts.

The Meeting was adjourned at 3:09 pm.

Next Advisory Committee Meeting

November 17, 2016

ASOC Large Conference Room, DeWitt Center, 11533 C Avenue, Auburn.